



Site Host Volunteer

Supervisor and Department: Volunteer Manager, Volunteer Engagement Department

Who You Are:

You love connecting with others and getting them excited and involved. You are tech savvy and are able to troubleshoot when issues occur. You want to be a part of a group of like-minded people that share similar values and look for an organization that welcomes everyone to be a part of the mission. You are seeking an opportunity to be part of something larger; more impactful. If this sounds like you, please allow us to introduce ourselves.

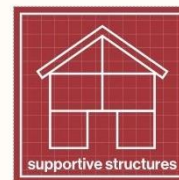
Who we are:

Habitat for Humanity of Metro Denver (Habitat Metro Denver) is part of a global, nonprofit housing organization that seeks to put God's love into action by bringing people together to build homes, communities, and hope. Habitat for Humanity was founded on the conviction that everyone needs an affordable, healthy and stable place to live in dignity and safety, and that affordable housing should be a matter of conscience and action for all.

To achieve our vision of a world where everyone has a decent place to live, Habitat Metro Denver builds, renovates and sells homes in partnership with low- and moderate-income families. The organization also works with existing low-income homeowners in formerly red-lined Denver neighborhoods to do critical home repairs. Throughout its 42-year history, Habitat Metro Denver has served more than 2,500 households and is the 8th largest producer in the Habitat U.S. network.

How We Succeed Together:

Habitat Metro Denver's **Cultural Blueprint** highlights the specific behaviors and mindsets that support our core values and guide day-to-day decisions, behaviors, and interactions of every person within our organization.





Site Host Volunteer

Overview: Habitat for Humanity of Metro Denver engages over 17,000 volunteers on construction sites every year. Site Host Volunteers support the sign-in process and create a welcoming and safe environment for volunteers on build sites. Site Hosts act as ambassadors for Habitat, encouraging volunteers to make the most of their day and come back for more volunteer opportunities.

Major Responsibilities:

- Become a Habitat for Humanity ambassador to our volunteers and community members by embracing our Cultural Blueprint
- Prepare volunteer sign-in table, materials, and signage
- Assist with volunteer check-in and collecting waivers
- Be a safety advocate (hard hats, glasses, sturdy shoes, etc.)
- Act as a Habitat Ambassador to engage volunteers, make conversation, and answer questions
- Assist with Collegiate Challenge volunteer groups and the youth snack program (optional)
- Other duties as assigned

Time Commitment: 1.5 – 2 hour shifts at least twice a month

Knowledge, Skills & Abilities:

- Ability to pass background check
- Familiarity with Habitat for Humanity of Metro Denver or willingness to learn
- Ability to work independently and alongside staff
- Excellent customer service skills and willingness to engage volunteers from diverse backgrounds
- Comfortable navigating active construction site
- Ability to learn and use tablet sign-in system
- Ability to stand for up to 2 hours
- Comfortable asking for help and support as needed

Training:

- Habitat Volunteer Orientation
- Two shadow shifts with staff or existing Site Host Volunteers
- Attend all Site Host Volunteer training and debriefs as needed

Location: New Construction build sites across the Metro Denver Area

Impact: First impressions are key to a positive volunteer experience. By creating a friendly welcoming environment, volunteers feel comfortable on site and are more likely to return to volunteer with Habitat again. Site Host Volunteers allow the construction staff to prepare for the more technical parts of the day.

Volunteer Benefits:

- ✓ Camaraderie with a welcoming team of staff and volunteers (including BBQ's/happy hours/formal recognition events)
- ✓ Habitat swag
- ✓ Discounts on select items at the 4 Metro Denver Habitat ReStores
- ✓ Develop professional skills and leadership skills
- ✓ Scholarship towards a week-long Habitat Denver Global Village Trip after one year of service