



Tool Captain Volunteer Position

Supervisor and Department: New Construction Superintendents, New Construction

Who You Are: You enjoy keeping things organized and orderly. You are patient and enjoy supporting others that are not as knowledgeable about construction tools and materials. You have knowledge of construction tools or are eager and willing to learn. You want to be a part of a group of like-minded people that share similar values and look for an organization that welcomes everyone to be a part of the mission. You are seeking an opportunity to be part of something larger; more impactful. If this sounds like you, please allow us to introduce ourselves.

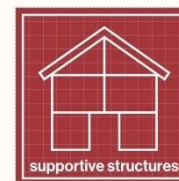
Who we are:

Habitat for Humanity of Metro Denver (Habitat Metro Denver) is part of a global, nonprofit housing organization that seeks to put God's love into action by bringing people together to build homes, communities, and hope. Habitat for Humanity was founded on the conviction that everyone needs an affordable, healthy and stable place to live in dignity and safety, and that affordable housing should be a matter of conscience and action for all.

To achieve our vision of a world where everyone has a decent place to live, Habitat Metro Denver builds, renovates and sells homes in partnership with low- and moderate-income families. The organization also works with existing low-income homeowners in formerly red-lined Denver neighborhoods to do critical home repairs. Throughout its 42-year history, Habitat Metro Denver has served more than 2,500 households and is the 8th largest producer in the Habitat U.S. network.

How We Succeed Together:

Habitat Metro Denver's **Cultural Blueprint** highlights the specific behaviors and mindsets that support our core values and guide day-to-day decisions, behaviors, and interactions of every person within our organization.





Tool Captain Volunteer Position

Overview: This position will help keep the tool containers on New Construction Sites organized for volunteer and staff use.

Major Responsibilities:

- Become a Habitat for Humanity ambassador to our daily volunteers by embracing our Cultural Blueprint
- Clean and keep tools and materials organized in the tool containers.
- Evaluate safety and functionality of tools and equipment.
- Make minor repairs and replacements of consumable parts.
- Label tools that belong to specific containers and return tools to containers as needed.
- Balance non-labeled tools among tool containers.
- Take inventory and maintain list of commonly used needed supplies.
- Be willing to work with other volunteers and help them find appropriate tools.
- Complete basic electrical cord repairs.
- Side projects revolved around tool organization (creating demo boards, new organization systems, etc).
- Additional duties as assigned.

Time Commitment: 3-4 hours per week during construction hours (Wednesday – Saturday 8am-4pm). Hours are flexible.

Knowledge, Skills & Abilities:

- Ability to pass background check.
- Excited about organizing and maintaining systems where people know where to look for what they need.
- Knowledge or interest in learning about tools and materials.
- Ability to support volunteers with little construction knowledge, with tool and material questions.

Training:

- Habitat Volunteer Orientation
- On-the job training
- Training with previous Tool Captain on systems and set-up.
- Training with Tool Repair Core Volunteer

Location: New Construction Sites, locations vary across the Denver Metro area.

Impact: Habitat Metro Denver utilizes up to 50 volunteers a day to build new homes. This position will ensure that the tool containers are kept organized to increase efficiency on-site and allow volunteers and staff to have the materials and tools they need for the day.

Volunteer Benefits:

- ✓ Camaraderie with a welcoming team of staff and volunteers (including BBQ's/happy hours/formal recognition events)
- ✓ Habitat swag
- ✓ 25% off select items at the 4 Metro Denver Habitat ReStores
- ✓ Develop professional skills and leadership skills
- ✓ Scholarship towards a week-long Habitat Denver Global Village Trip after one year of service