



## **Core ReStore Volunteer Position Description**

**Supervisor and Department:** ReStore Staff, ReStore Operations

### **Who You Are:**

You want to be a part of a group of like-minded people that share similar values and look for an organization that welcomes everyone to be a part of the mission. You are seeking an opportunity to be part of something larger; more impactful. If this sounds like you, please allow us to introduce ourselves.

### **Who we are:**

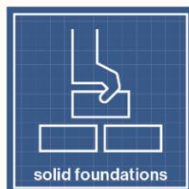
Habitat for Humanity of Metro Denver (Habitat Metro Denver) is part of a global, nonprofit housing organization that seeks to put God's love into action by bringing people together to build homes, communities, and hope. Habitat for Humanity was founded on the conviction that everyone needs an affordable, healthy and stable place to live in dignity and safety, and that affordable housing should be a matter of conscience and action for all.

To achieve our vision of a world where everyone has a decent place to live, Habitat Metro Denver builds, renovates and sells homes in partnership with low- and moderate-income families. The organization also works with existing low-income homeowners in formerly red-lined Denver neighborhoods to do critical home repairs. Throughout its 42-year history, Habitat Metro Denver has served more than 2,500 households and is the 8th largest producer in the Habitat U.S. network.

Habitat for Humanity's ReStores support Habitat's mission to build and preserve affordable homeownership opportunities in the Metro Denver area. The ReStores are home improvement outlets that sell donated building materials, home furnishings, appliances, and more at a discount to generate funds to support Habitat for Humanity.

### **How We Succeed Together:**

Habitat Metro Denver's **Cultural Blueprint** highlights the specific behaviors and mindsets that support our core values and guide day-to-day decisions, behaviors, and interactions of every person within our organization.





## **Core ReStore Volunteer Position Description**

**Overview:** Core ReStore Volunteers make an ongoing commitment to one of the four Habitat Denver ReStores. Core Volunteers are trained in a chosen position to provide support across ReStore operations and help increase funding for Habitat Denver. Volunteers work alongside staff, future homeowners, and other volunteers.

### **Major Responsibilities:**

- Become a Habitat for Humanity ambassador to our daily volunteers, donors, and customers by embracing our Cultural Blueprint
- Represent Habitat Metro Denver in a positive and professional manner
- Be informed and current with Habitat news, policies, and procedures
- Perform tasks for a specific ReStore Core Volunteer position for 15 hours or more a month
- Model appropriate safety procedures
- Help staff engage daily volunteers when needed
- Sign-in at the start of each shift
- Train new Core ReStore volunteers as needed

### **Time Commitment:**

- 15 hours per month
- Shifts are flexible during store hours: Tuesday – Saturday, 10am – 6pm

### **Knowledge, Skills & Abilities:**

- No experience necessary!
- Patience, flexibility, and willingness to learn
- Ability to stand, kneel, bend, or sit for extended periods of time
- Comfortable working in a warehouse environment that could include noise and dust
- Ability to pass background check

### **Training:**

- Habitat Volunteer Orientation
- Training on phones, computers, and scheduling systems
- Training on ReStore operations

**Location:** Volunteers will support the ReStore at their location of choice; Denver ReStore, Littleton ReStore, Arvada ReStore, Aurora ReStore. B

**Impact:** The ReStore Call Center Assistant will allow us to improve our response time with donors. A faster response time leads to better interactions and a greater likelihood of receiving donations. The volunteer support will also allow our staff to work on additional projects and stay ahead of the call volume.

### **Volunteer Benefits:**

- ✓ Camaraderie with a welcoming team of staff and volunteers (including BBQ's/happy hours/formal recognition events)
- ✓ Habitat swag
- ✓ 25% off select items at the 4 Metro Denver Habitat ReStores
- ✓ Develop professional skills and leadership skills
- ✓ Scholarship towards a week-long Habitat Denver Global Village Trip after one year of service